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BEST IN CLASS

Shelton Services is a leading environmental and industrial services firm focused on emergency spill response, bulk liquid storage tank cleaning, mobile degassing, and vapor control. We provide site remediation, disaster recovery, and proactive solutions such as emergency response drills to support Environmental Sustainability and safeguard our communities. Our qualified professionals leverage deep industry knowledge and superior equipment to deliver excellence for our customers on every project.



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BEST PRACTICE

AGENDA / OUTLINE

- Purpose
- Execution & Implementation
- Benefits & Results
- Examples
- Future Use & Applications
- Summary & Wrap Up
- Q&A

Purpose

As business owners and leaders, it is our duty to provide employees with essential information so they can make sound decisions. Many audits ask employers how they convey information to employees regarding rules, regulations, policies, procedures, etc.

Over the years information availability has evolved from Books, to thumb drives, to company computers, etc.



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Execution & Implementation

- Don't hesitate to ask for help
- Create buy-in from ownership
- Encourage employee input and feedback



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Benefits & Results

- Every employee has access to company rules, regulations, policies, and procedures
- All new and updated policy changes are uploaded and can be accessed immediately by employees



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Examples



Employee Safety Handbook



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Future Use & Implications

- Countless activities and communications can be shared similarly
- Employee surveys
- Training modules
- Employee acknowledgements



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Summary & Wrap-up

- Ask for ideas
- Ensure employees know their opinions and ideas MATTER
- Work hard so things are easier for your employees
- Use all the resources available

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Questions?



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