



# HBR 2017 Best Practice “Task Between the Task”

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## *What is it?*

### Definitions:

- TBT includes anything that we do that is not directly related to performing the job or typically covered in a permit/JSA process.
- Everything in between.

# Task Between the Task



- Accidents involving TBT - approximately 35-40%.
  - Examples:
    - Someone rolling their ankle when walking to the jobsite.
    - Tripping over a raised area when walking and falling.
    - Climbing a scaffold ladder to access job and slipping.
    - Bumping into process equip. while backing a vehicle

## How do we handle these types of incidents?

Typically in a reactive way –

*We asked ourselves the question... "What process do we have to identify potential hazards and mitigate before working?" **JSA***

# Task Between the Task



The best way for us to address this was to include Task Between the Task in our JSA process and form.

| Task Between The Task                                                                                                                                                                                                               |                                |                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|------------------------------|
| TBT- Any activities that are not covered in safe work permits or JSA's. Think of them as everything in-between the steps listed above.                                                                                              |                                |                              |
| In Between Job Steps                                                                                                                                                                                                                | Existing and Potential Hazards | Corrective Action or Control |
|                                                                                                                                                                                                                                     |                                |                              |
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| <i>If, additional hazards are introduced, this JSA must be updated or a new JSA created, and communicated within the entire work group. Verify with supervisor to determine if changes need to be made to the Safe Work Permit.</i> |                                |                              |

# Task Between the Task



## Process to initiate and drive Task Between the Task

- Reformat the JSA and revise policy/procedure.
- Engage and train workforce.
  - Involved our crews in discussion around, "What is a Task Between the Task".
  - Gain feedback to discuss and share.
- Utilize various communications to engage all in TBT.
- Dry erase board poster - placed in meeting areas so ideas around various tasks can be written and discussed in safety meetings.
- Verify process is working through JSA auditing/observations.

# Questions & Answers



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